



Cook (Supportive Housing Environment)

The South Bronx Overall Economic Development Corporation's (SoBro) mission is to enhance the quality of life in the South Bronx by strengthening businesses and creating innovative economic, housing, educational and career development programs for youth and adults.

SoBro's programs include spurring economic development, building affordable housing, adult education, workforce development, helping at-risk youth to succeed, and producing other positive outcomes for South Bronx residents and employers.

As we approach our 50th anniversary in 2022, SoBro intends to become a 21st community and economic development organization doing vital work in the communities we serve, incorporating the values of equity, sustainability, strong business practices and advocacy into the foundation of this anchor institution.

Summary

- Assists the Food Services Coordinator to develop and review menu plans
- Cooks and prepares meals, baked goods, and performs all necessary kitchen related tasks
- Oversees the operation of the kitchen and dining area in the absence of the Food Services Coordinator
- Understands and promotes the role of meals and food as an integral part a therapeutic environment

Qualifications

Education and Experience

- Food Safety
- 2 or more years of cooking or catering experience
- Culinary training an asset
- Must have Qualifying Certificate in Food Protection

Interpersonal Skills

- Remains calm in a busy kitchen environment
- Possesses both assertiveness and tact when coaching, training, and evaluating others
- Maintains healthy personal and professional boundaries
- Performs effective conflict resolution with team members
- Works as a member of a team and senses and contributes to the programs therapeutic culture
- Practices self-care

Task-Related Skills

- Experience with Institutional or residential quantity cooking
- Proficient at maintaining a clean and well-ordered environment
- Proficient at time management, including the ability to prioritize and multitask
- Demonstrates professionalism, including the understanding and practice of professional ethics
- Adapts to changes in the work environment, including changes in technology and best practices
- Learns and acquires new skills to maintain competency on the job, including skills related to office tasks, client care, and professional development

Knowledge

- Knowledge of food, meal preparation, and the functions of an efficient kitchen
- Understands the therapeutic role of food in a successful supportive housing environment

- Understands the nutritional needs of individuals with substance use disorders or who may be malnourished due to poverty or homelessness

Requirements

- Required to possess and maintain a moderate level of physical fitness
- Must be able to work weekends
- Must be able to lift 50 lbs.

Cooking

- Cooks, bakes, and prepares all food as directed in meal plans, menus, and by management, for residents and guests
- Ensures that special dietary needs are accommodated
- Prepares meals for events and special occasions

Safety & Sanitation

- Follows all safety and health standards for a supportive housing kitchen
- Ensures that equipment is cleaned and maintained according to industry established routines
- Trains staff for safe and proper use of all equipment, chemicals, and utensils
- Ensures all equipment is safe and kept in good working condition

Working With Other Staff

- Attends staff and other group meetings to address changes or refinements to procedures and other training
- Meets with other program staff as directed by management
- Meets monthly with the Food Services Coordinator to review issues, operations, goals, and team performance

Additional Duties

- Works with the Food Services Coordinator to address all health and safety concerns to avoid or reduce involving the Occupational Health and Safety Committee
- Adhere to all policies and procedures and all food safety requirements and legislation
- Other duties as assigned

Location: East 138th Street, Bronx

Salary: \$30,000 - 35,000 – Commensurate with experience

How to Apply

Interested parties should:

- Apply within the hosting jobsite (preferred)
- Send resume to Esther Gonzalez, SoBRO, 555 Bergen Avenue, Bronx, N.Y. 10455

NO PHONE CALLS FROM AGENCIES OR RECRUITERS PLEASE!

SoBro provides equal employment opportunity for all applicants for employment without unlawful discrimination as to race, creed, color, national origin, sex, age, disability, marital status, sexual orientation or citizenship status.

Auxiliary aids and services are available upon request to individuals with disabilities
TTY/TDD: 1-800 662-1220 / Voice Relay: 1-800-421-1220